



RETTINGER HALL

2022-2023 Spec Sheet and Pricing Guide



A lovely complement to the Newberry’s distinguished architecture, Rettinger Hall features an all- marble floor, recessed lighting, and large windows that exhibit our historic neighborhood. Rettinger is a dynamic and sophisticated space suited for intimate gatherings and groups.

Capacities

- 50 guests for lecture style with perimeter reception
- 80 guests for a seated dinner or program
- 100 guests for a strolling reception or cocktails

Dimensions

51’ L x 27’ W

Total Area

1377 sq ft

Evening & Private Event Rental Rates

Open Hours

- \$350/hr
- \$500/hr
- \$1,000/hr

Closed Hours

- \$500/hr
- \$700/hr
- \$1,200/hr

Event Type

- Non-Profit / Academic
- Corporate / Social
- Filming

Rental Rate Includes:

- Banquet chairs, dinner rounds, banquet & cocktail tables
- Limited use of Newberry parking lot*
- Discount arrangement at nearby parking garage
- Building security & facilities representative
- Events staff member present for duration
- Coat check w/ 1 attendant offered Oct 15 – May 15*

* Friday and Saturday evening events only

Additional Fees:

- Additional event space (2 hr window)** \$ 750
- Steinway Grand Piano Placement \$ 150
- Special piano tuning \$ 150
- Out-of-season/additional coat check \$ 150 /attendant

** Based on availability

Most private events **require** additional set-up and breakdown time for associated vendors, which will be assessed at 50% the applicable hourly rate.

Standard Daily Use Rates

Half Day

Up to 5hrs use (*must end by 5pm*)
Tuesday – Saturday (*Hourly rates apply on Mondays*)

- \$600
- \$800

Full Day

Up to 9hrs use (8:00am – 5:00pm)

- \$2,000 (Monday)
- \$2,400 (Monday)
- \$1200 (Tue.-Sat.)
- \$1600 (Tue.-Sat.)

Event Type

- Non-Profit / Academic
- Corporate/ Social

Time for set-up or breakdown for event organizers and/or associated vendors is included within the use window provided by applicable rate.

